**Admin Modules**

* Data Managements ( Creation, View)
  + Work Categories
  + Document Categories
  + Project Types
* HR
  + Sales Person
  + Engineers
  + Site Supervisors
* Clients
  + Create Client
  + Edit Client Info
  + Client Profile ( Client Info, Associated Projects Details)
* Projects
  + Create Project (Create Project Manually or Creation At the time of Job Brief Creation)
  + View Project List
  + View Project Detailed Profile (Includes Job Briefs, BOQ, Job Orders, Job Tasks and All other data and documents associated with this project)
* Job Brief
  + Creation ( A Project is also created at the time of Job Brief Creation)
  + Editing (Before Approval from Master Admin)
  + Send To the Client After Approved By Master Admin (Sent by Email or By Hard Copy. So make it in Printable Format)
  + After getting Approval From Client, Admin Prepares the Bill Of Quotation
* BOQ
  + Creation (Admin Provides Cost Values for Each Works. But Final Cost Only Decides by Master Admin & it is hidden for Admin)

BOQ Creation Takes Place in 2 Ways.

* + 1. Admin Prepare Job Brief and After getting Approved From Client, It Converts to BOQ
    2. Client provides their own BOQ. So Admin did not care about Job Brief. Just Create the BOQ as per Clients Data (In this Case, admin Creates a Project and Create BOQ. Job Brief Not needed)

**BOQ Creation**

A Job/Project is divided in to Categories Called Work Categories, such as Electrical, Carpentry…Etc. And Works in a Category is divided in to tasks (Tasks are prioritized as per their work priority)

* + View List Of BOQ
  + Send To the Client After Approved By Master Admin (Sent by Email or By Hard Copy. So make it in Printable Format)
  + After getting Approval From Client, Admin Prepares the Job Order
* Job Order
  + Job Order Creation using BOQ After it Approved by Master Admin

**Master Admin Modules**

* Job Brief
  + View List of Job Briefs
  + Approve Job Brief
* Clients
  + View Clients List & Profile
* Projects
  + View Projects List and Its Detailed View Including All Data, Documents, Costs
* BOQ
  + View BOQ List & Details
  + Approve BOQ (Master Admin Can Change Cost Value as they like. Final Cost not wanted to see by Admin)